



On-Track Plant (OTP) plan (POS Rep issue)

On-Track Plant Operations Scheme No:		
Principal Contractor:		
Customer:		
Contract/Project:		
Scope of Work:		
Site location:		
Date Valid:	To:	From:
Week No:		
OTP Plan Reference No:		
Prepared By:	Name:	
	Signed:	
	Date:	
Authorised by:	Name:	
	Signed:	
	Date:	
PC/Customer rep:	Name:	
	Signed:	
	Position:	
	Date:	

Contents

1. Site Specific Information
 - a. Site Diagrams/Layout
 - b. Site specific hazard ID & Control Measures
 - c. RRAP Assessment
 - d. Site Bar Chart (Highlighting high risk plant activities)
2. Not required
3. Task Briefing Sheets (Plan specific)
4. Plant & Attachment list
5. Movements without a MC (Send & Receive) Arrangements
6. Assessment, more than 1 OTP per Machine Controller
7. ALO Plan
8. Plant Collection & Delivery Plan
9. Lift Plans (Optional)
10. Plant Assurance Report Form
11. Close Call report sheets
12. Contingency Arrangements
13. Site Contacts
14. Communication Contingency
15. Appendences
 - a. ???
 - b. ???
16. Emergency Arrangements